



All applications should be submitted by **June 1, 2017**
 All applications should be Mailed to WOCC Board President's address of:
 10845 ACR 929 Mexico, MO. 65265

White Oak Christian Camp

Moberly, Missouri

Application for Camp Resident

PLEASE PRINT

DATE: _____

PERSONAL

Name: _____ Soc.#(background check) ____ - ____ - ____

Present Address: _____

No. Street City state zip

Previous Address: _____

No. Street City state zip

Are you 18 years of age or over? Yes No Phone No. (____) _____ - _____

Are you a U.S. Citizen? Yes No

Do you have a valid operator's (driver's) license? Yes No

If yes, license number and date : _____

Spouse: _____

Children/ Ages: _____

Education

<u>Education</u>	<u>Name and Location of School</u>	<u># of years attended</u>	<u>Graduated? Yes/No</u>	<u>Course Or Major</u>
<u>High School</u>				
<u>College</u>				
<u>Other Education</u>				

Employment History

List your record of employment beginning with your present or most recent position.
You are also welcome to attach a resume with complete experience and qualifications.

Dates From --- To	Name and address of Employer	Position	Supervisor's Name and Title	Reason for leaving

Describe the work you did in your most recent position:

Dates From --- To	Name and address of Employer	Position	Supervisor's Name and Title	Reason for leaving

Describe the work you did in your most recent position:

May we contact the employers listed above? Yes No If not, please indicate which one(s) you do not wish for us to contact.

References Pertaining to this camp position

#1 must be a minister or elder from your church.

1. Name _____
Address _____
Phone _____ Email _____

2. Name _____
Address _____
Phone _____ Email _____

3. Name _____
Address _____
Phone _____ Email _____

Position Desired

White Oak Christian Camp

Camp Resident

Description: The basics of the job are to ensure yard work, cleaning, and general maintenance is done, whether through organizing and supervising volunteers or by physically doing it. The job is subject to change without notice by Board vote.

Purpose: To maintain the campgrounds and facilities to the standards set by the Board, and to ensure a safe and attractive environment for activities year-round.

Job breakdown

Yard work: Consists of maintaining the entire 22 acres to standards set by the Board. It may include but is not limited to mowing, weed eating, grass/leaf blowing, tree trimming, picking up trash, removal of fallen limbs, burning of tree stumps, leaf cleanup, spraying yard for ticks and other bugs, spraying around buildings for bugs, spraying for weeds, maintaining driveways, snow removal, filling in of ruts and removal of dead trees.

Cleaning: Consists of cleaning each building once at winterization again at spring opening and throughout the year as needed. Cleaning may include but is not limited to sweeping leaves out of buildings, sweeping/mopping the floors, washing windows and walls, dusting, removal of spider webs, cleaning up dead bugs, airing out and wiping off of mattresses.

General Maintenance: Consists of the overall upkeep of camp and its facilities. Maintenance may include but is not limited to changing light bulbs, patching concrete, repairing window screens and frames, replacing door locks, replace light fixtures and switches, replace water lines and fixtures, repair roofs, touch up painting, checking fire extinguishers, checking smoke detectors and other light carpentry, electrical and plumbing as needed.

Equipment Maintenance: Consists of the overall upkeep of all camp equipment, equipment service/repair log and equipment inventory. Equipment maintenance may include but is not limited to changing oil, sharpening blades, patching tires, replacing tires, cleaning, replace spark plugs and filters, and other light maintenance and repair.

Misc.: Other duties include keeping an updated inventory of tools and equipment and keep an equipment/tool checkout list for when others will be using them. Keep a list of all projects/repairs that need done at camp that can be used day to day and for work days. Be available to let repairmen, volunteers and other visitors into camp. Attend Board meetings when available and bring a list of completed projects (or send a list to Board president), progressing

projects and projects awaiting time or approval to share with the Board and maintain the camp calendar.

Must keep camp residence in good order especially during the month of June. Work to be done on the residence will be funded by the Board unless otherwise stated and will need to have Board approval before purchase of materials.

Other duties may include larger projects or repairs that may arise. Executive board will supervise said jobs and if finances allow bring in professional assistance.

Accountability: The camp resident is to work alongside the camp managers, they report to the Treasurer for financials and both the executive board, and full board for all other items.

White Oak Christian Camp
Structure of Authority

Heavenly Father

Churches

Full Board

Executive Board
(President, Vice President, Treasurer, Secretary)

Camp Resident(s), Camp Manager(s), Dean(s)

Faculty – Nurse – Cook
Teen helper Assistant Cook

Please Note: During Camp Season, The Dean is in control of camp property other than the resident's section. If you are requested to do something during this time period by a camp dean of that session, you are expected to do so within a reasonable time frame.

Compensation

Housing: WOCC provides a home on camp property for the Camp Resident. This housing is provided to compensate the resident(s) for their time spent in their duties on the camp property.

Utilities: The camp provides water to the residence as part of the compensation package.

Agreement

I _____ by signing this agreement, I acknowledge that I have read and understand what is expected of this position. By signing, the board acknowledges and understands that the applicant can fulfill this position according to the provided job description. If the applicant fails to fulfill the abovementioned tasks, the board retains the right to ask the resident to vacate the property within 60 days of full board decision.

Signature _____ Date: ___ - ___ - ___

Print Name _____ Date: ___ - ___ - ___

I _____ by signing this agreement acknowledge that White Oak Christian Camp is a Tobacco, Drug, and Alcohol free property. Usage of such substances will result in immediate termination of this position and resident will be asked to vacate the property within 60 days.

Signature _____ Date: ___ - ___ - ___

Print Name _____ Date: ___ - ___ - ___

White Oak Christian Camp Board meets up to five (5) times a year. It is important that the resident is at each meeting as they are the front person for the camp. Camp meeting dates, locations and times are set at the prior meeting.

I authorize White Oak Christian Camp and its Executive Board to contact each former employer, firm, individual, or corporation. I authorize any of these persons to give all information concerning work-related items and I release all parties from liability for any damage that may result from furnishing same to you.

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that if I receive this position falsified statements on this application shall be grounds for dismissal, and I will be asked to vacate the property within 60 days.

I also understand that if accepted by the camp, this position is voluntarily entered into and I am free to resign at any time. Similarly, the camp is free to conclude my employment at any time. I further recognize that this application is not a contract and cannot create a contract.

Applicant's Signature

Date

BACKGROUND CHECK AUTHORIZATION

The information contained in this application is correct to the best of my knowledge. I hereby authorize White Oak Christian Camp and its designated agents and representatives to conduct a comprehensive review of my background causing consumer reports and or an investigative consumer report to be generated for employment and or volunteer purposes. I understand that the scope of the consumer report/ investigative consumer report may include, but is not limited to the following areas: verification of social security number; current and previous residences; employment history; education background; character references; drug testing, civil and criminal history records from any criminal justice agency in any or all federal, state, county jurisdictions; driving records; birth records; and any other public records.

I further authorize any individual, company, firm, corporation or public agency (including the social security administration and law enforcement agencies) to divulge any and all information, verbal or written, pertaining to me, to the camp or its agents. I further authorize the complete release of any records or data pertaining to me which the individual, company, firm, corporation or public agency may have, to include information or data received from other sources.

I hereby release White Oak Christian Camp, the Social Security Administration, and its agents, officials, representative, or assigned agencies, including officers, employees, or related personnel both individually and collectively, from any and all liability for damages of whatever kind, which may, at any time, result to me, my heirs, family, or associates because of compliance with this authorization and request to release.

Signature

Date